

ACTIVITY: CREATING A PROFESSIONAL DEVELOPMENT CALENDAR

Creating a calendar for Tier Two professional development is one step in Goal 8 of the action plan in Appendix 2. Doing so will help you to prioritise PLD sessions for different groups to ensure that all your school's staff understand, and develop appropriate expertise in, Tier Two classroom practices and interventions. If you find through your inquiry processes that teacher capability in effective, inclusive classroom pedagogies needs to be strengthened, you may decide to seek external PLD support.

To support you in this, you may find it helpful to complete the template on the next page, discussing the following questions as you do so:

1. **The Tier Two Team** – does the team need to build its understanding and expertise in particular areas?
2. **Classroom Practices Teams** – how can you best build expertise in identifying the functions of student behaviour and planning appropriate strategies in response?
3. **Staff** – how will you ensure you regularly update staff about new developments in Tier Two?
 How strong a focus will you need with staff on effective classroom strategies?
 What is the best approach for training staff in nominating students and for participating in Classroom Practices Teams?
 Which Tier Two interventions do staff need to know about and understand?
 What kind of external expertise do we need to support teacher practice?
4. **New staff** – what do new staff need to know about Tier Two as they begin work at the school?
5. **Individual staff** – how are the needs of those who require additional support best addressed?
6. **Intervention coordinators** – do they need to build their expertise in particular areas?
7. **Others** – are there other groups for whom you should plan professional development?

GROUP	TOPICS	PLD APPROACHES	PERSON RESPONSIBLE	COMPLETION DATE
Tier Two Team members				
Members of Classroom Practices Teams				
Whole staff				
New staff				
Individual staff needing additional support				
Intervention coordinators				
Others				